

CITY OF WILBURTON
REGULAR SCHEDULED MEETING
February 9, 2017

Public Notice posted February 7, 2017, 12:30p.m.
Front Entrance Door, Wilburton City Hall

The Wilburton City Council convened in a **Regular Scheduled** Meeting held on the **9th day of February, 2017 at 5:35p.m.** in the Wilburton City Hall Council chambers; Mayor Stephen Brinlee presiding. The City Clerk conducted the roll call with members responding:

LITTLEJOHN	PRESENT	MING	PRESENT
HAYNES	PRESENT	KENDALL	ABSENT
SIMS	PRESENT		

CITIZEN COMMENTS: None

1. DISCUSS AND TAKE ACTION TO APPROVE THE MINUTES OF THE REGULAR CITY COUNCIL MEETING OF JANUARY 12, 2017.
2. DISCUSS AND TAKE ACTION TO APPROVE JANUARY 2017 CLAIMS FOR PAYMENT.
3. DISCUSS AND TAKE ACTION TO APPROVE PAYMENT OF PAYROLL FEBRUARY 10 THROUGH MARCH 9, 2017.

MOTION BY LITTLEJOHN, SECOND BY SIMS, TO COMBINE AND APPROVE THE FIRST THREE ITEMS ON THE AGENDA: APPROVE THE MINUTES OF JANUARY 12, 2017 REGULAR MEETING; APPROVE PAYMENT OF CLAIMS FOR JANUARY 2017; AND APPROVE PAYMENT OF PAYROLLS FEBRUARY 10 THROUGH MARCH 9, 2017.

Upon roll call, members present voted as follows:

LITTLEJOHN	Yes	MING	Yes
HAYNES	Yes	KENDALL	Absent
SIMS	Yes		

4. DISCUSS AND TAKE ACTION TO APPROVE BUDGET ADJUSTMENT OF \$11,777 (\$6,777 EQUIPMENT AND \$5,000 INSTALLATION) FROM ENERGY SMART TO GENERAL FUND. City Clerk Cindee Blankenship stated this is for grant of \$20,000 for Joe Roberson Park. \$6,777 is the City's part of purchase price of playground equipment. \$5,000 is for preparation to install the equipment (concrete, etc.); expected delivery of playground equipment is March 13. Councilman Haynes asked what date the park will be open to the citizens. Ms. Vegas replied the park opening is anticipated on March 25. The playground equipment design was determined by Wilburton kids and parents who voted on two (2) submitted designs.

MOTION BY HAYNES, SECOND BY MING, TO APPROVE BUDGET ADJUSTMENT OF \$11,777 (\$6,777 EQUIPMENT AND \$5,000 INSTALLATION) FROM ENERGY SMART TO GENERAL FUND.

Upon roll call, members present voted as follows:

LITTLEJOHN	Yes	MING	Yes
HAYNES	Yes	KENDALL	Absent
SIMS	Yes		

5. DISCUSS AND TAKE ACTION TO APPROVE MAIN STREET EVENT. MAY 19-21, 2017, CAR SHOW/SWAP/CRUISE. Main Street Program Director Tamra Tilley stated the Green Frog Festival normally held in April has been cancelled due to lack of attendance. This event is being presented instead. The date of May 19-21 has been changed to a date yet to be determined. The Main Street Board is meeting week of February 13 when a firm date will be selected; looking at combining with another event. This Car Show/Swap/Cruise came about when a citizen asked if Wilburton could have this event. When told it would depend on citizen interest, he formed a committee and presented the concept details to Main Street. It will be held on Central Street and includes a car show competition, inviting vendors, and cruise night for everyone on the last night. Councilman Littlejohn asked what is the Car Swap to which Dir Tilley stated it is the trade or sale of car parts brought in by the car owners. It will be located on the Wards land used for the chuck wagon races. Event is anticipated to bring in many visitors who will remain one or more nights.

NO ACTION, DISCUSSION ONLY.

6. **DISCUSS AND TAKE ACTION TO APPROVE PURCHASE BY WILBURTON FIRE DEPARTMENT FOR \$6,535.00 FOR TRAINING DVD. CH DONOLEY PRESENTING.** Fire Chief Donoley was ill. Volunteer Fireman Warner Bedford explained resident training for firemen is available at OSU at \$1500 per fireman; therefore, the cost of the training DVDs would cover the OSU training of four firemen. A better option for our volunteer firemen is to train using these DVDs at the scheduled meetings, utilizing the Wilburton Training Center for practical exercises. This incurs no travel costs, nor loss of work hours. Councilman Littlejohn asked if there are sufficient funds available in the budget to which City Clerk Blankenship replied yes. Councilman Haynes asked if these courses covered the required firemen's training. Fireman Bedford stated it covered the ISO training, but could not answer if all required training is covered.

MOTION BY HAYNES, SECOND BY LITTLEJOHN TO TABLE PURCHASE BY WFD TRAINING DVD FOR \$6,535.00 UNTIL DETERMINATION THE COURSE IS RECOGNIZED AS MEETING FIREMEN'S TRAINING REQUIREMENTS.

Upon roll call, members present voted as follows:

LITTLEJOHN	Yes	MINGS	Yes
HAYNES	Yes	KENDALL	Absent
SIMS	No		

7. **DISCUSS AND TAKE ACTION TO APPROVE KEEP OKLAHOMA BEAUTIFUL (KOB) ODEQ ENVIRONMENTAL BEAUTIFICATION GRANT FOR \$5,200.00 TO REFINISH COMMUNITY PAVILION (MAKE HANDICAP ACCESSIBLE, REPLACE ROOF & PAINT). MS. DEBBIE VEGA, DIRECTOR, P&R/COMMUNITY DEVELOPMENT, PRESENTING.** Ms. Vega stated the grant is to renovate the pavilion at the Joe Roberson Park by replacing roof and painting. There may be funds to also purchase solar lights and perhaps install bathrooms. She may return to request additional funds if the grant funds do not quite cover costs to complete the projects.

MOTION BY HAYNES, SECOND BY SIMS TO APPROVE KOB ODEQ ENVIRONMENTAL BEAUTIFICATION GRANT FOR \$5,200.00 TO REFINISH COMMUNITY PAVILION AT JOE ROBERSON PARK.

Upon roll call, members present voted as follows:

LITTLEJOHN	Yes	MINGS	Yes
HAYNES	Yes	KENDALL	Absent
SIMS	Yes		

8. **DISCUSS AND TAKE ACTION TO APPROVE KOB OKLAHOMA DEPARTMENT OF TRANSPORTATION (ODOT) ROADSIDE BEAUTIFICATION GRANT FOR \$7,000.00 FOR TWO (2) WELCOME SIGNS. MS VEGA PRESENTING.** Ms. Vega stated the welcome signs, which use solar lights, will be placed at city limit signs on Highway 2 North and on Highway 270 on east side of City. The gateway sign designs were previously approved as part of the Master Trails and Sidewalk Plan.

MOTION BY HAYNES, SECOND BY LITTLEJOHN TO APPROVE KOB ODOT ROADSIDE BEAUTIFICATION GRANT FOR \$7,000.00 FOR TWO (2) WELCOME SIGNS.

Upon roll call, members present voted as follows:

LITTLEJOHN	Yes	MINGS	Yes
HAYNES	Yes	KENDALL	Absent
SIMS	Yes		

Councilman Littlejohn asked Ms. Vega what other grants she was working for the City. Ms Vega replied she has following in progress: a. \$60,000 NRA Grant for Gun Range; b. \$90,000 FEMA Grant for bunker gear; c. 5 Grants for WFD for gear, trailer & vehicles; d. Grant opening in June for WPD for vehicle electronic computer systems. Additionally supporting WPD by raising funds through sale of tee shirts and a run scheduled for April 29. CH Donoley requested I look for 911 grants. Mayor Brinlee explained the City must pay for 911 materials as Latimer County cannot.

9. NEW BUSINESS

Street Commissioner Ronnie Massey informed the Council the backhoe motor is in need of repair. It is normal to get 25,000 miles on a backhoe motor; this one has 12,288 miles. Have no idea the cost of repair at this time; are waiting bid quotes to be submitted.

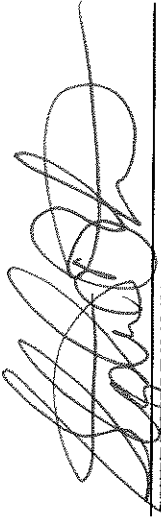
10. ADJOURN:

MOTION BY LITTLEJOHN, SECOND BY HAYNES, TO ADJOURN AT 5:58PM.

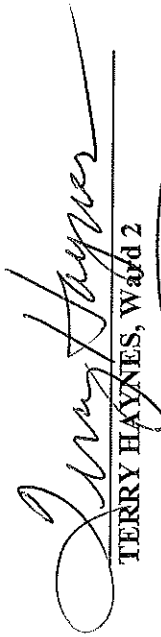
Upon roll call, members present voted as follows:

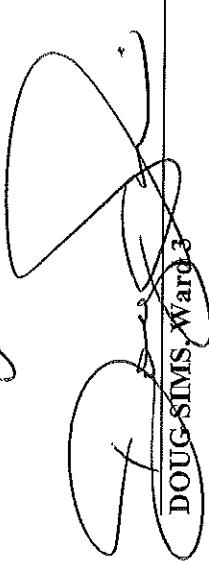
LITTLEJOHN	Yes	MINGS	Yes
HAYNES	Yes	KENDALL	Absent
SIMS	Yes		


CINDEE BLANKENSHIP, City Clerk


STEPHEN BRINLEE, Mayor

ALLEN LITTLEJOHN, Ward 1


TERRY HAYNES, Ward 2


DOUG SIMS, Ward 3


MAE MINGS, Ward 4

//ABSENT/
JULIA KENDALL, Ward 5